

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Bushton & Clyffe Pypard Village Hall, Bushton, Wiltshire, SN4 7PX
Date: Wednesday 21 January 2015
Time: 6.30 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.00pm.

Please direct any enquiries on this agenda to:

Adam Brown (Democratic Services Officer) on 01225 718038 or email adam.brown@wiltshire.gov.uk or Julia Densham (Community Area Manager – Royal Wootton Bassett and Cricklade Area) on 01249 706496 or email julia.densham@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk.

Press enquiries to communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell (Chairman)	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay (Vice Chairman)	Purton
Mary Champion	Royal Wootton Bassett North

Items to be considered	Time
<p style="text-align: center;"><u>Wiltshire Police & Crime Commissioner - Precept Consultation</u></p> <p>Clive Barker, Chief Finance Officer from the P&CC Office will be in attendance. Attendees will have the opportunity before the meeting to discuss the proposed increase to the precept.</p>	6.00pm
<p>1 Chairman's Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Minutes</p> <p>To approve the minutes of the meeting held on Wednesday 26th November 2014.</p> <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>5 Wiltshire - The Wider Picture (<i>Pages 1 - 6</i>)</p> <p>News and information on what's going on in your local community and across the county:</p> <ul style="list-style-type: none"> a. Paper 10: Integrated Performance Management Report. b. Dementia in Wiltshire: The Role of Healthwatch Wiltshire. c. Dog Fouling Signage. <p>6 Spotlight on Partners (<i>Pages 7 - 8</i>)</p> <p>To receive updates from our key partners, including:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Lyneham Defence College of Technical Training d. Wiltshire Clinical Commissioning Group e. Local Youth Network (LYN) f. Neighbourhood Planning Working Group g. Community-Led Planning Steering Groups h. Chambers of Commerce/Business Associations i. Community Groups j. Housing Associations k. Network Rail l. RWB Arts Festival & Memorial Hall m. RWB Sports Association 	6.30pm

7 **Local Highways Investment Fund** (*Pages 9 - 22*)

Area Boards will be asked to approve the proposed list of schemes for 2015/16.

8 **Lyneham Defence College of Training**

Captain Bob Rusbridger will be in attendance to deliver a presentation on Lyneham Defence College of Training.

9 **Network Rail**

Dave Wilson and Gabriela Stanciu will be in attendance to deliver a presentation from Network Rail on the plans for Marlborough Road and Skew Bridge.

10 **Investing in our Community** (*Pages 23 - 48*)

To note the Area Board budget and funding criteria for 2014/15

To consider four applications to the Community Area Grants Scheme, as follows:

- a) Dance Common Management Group – requests £3,800 towards a capital improvement project
- b) Wiltshire Wildlife Trust – requests £2,657 towards the creation of a community garden
- c) Cricklade Community Choir – requests £996 for the purchase of an digital piano and accessories
- d) Purton War Memorial and Village Centre Charity – requests £516 for the purchase of fire retardant curtains and blinds

To note the joint application to the Dog Fouling Fund for £789 from Cricklade Town Council and Purton Parish Council

To note that £2,800 provisionally approved funding for a youth project bid to GreenSquare has been successful.

To note the area board current budget balances.

11 **Spotlight on Parishes**

12 **Task & Working Group Updates** (*Pages 49 - 50*)

To consider reports from the following task groups and make any necessary decisions:

- a. Royal Wootton Bassett Shadow Community Operations Board

- b. Cricklade Shadow Community Operations Board
- c. Caring about Dementia Task Group
- d. Older Peoples Accommodation Task Group
- e. Cricklade Extra-Care Working Group.
- f. Community Area Transport Group (CAT-G).

13 **Wrap up**

To note that the next Area Board meeting will be held on Wednesday, 18th March, 2015, 6.30 pm, at Cricklade Town Hall, High St, Cricklade SN6 6AE.

Chairman's Announcements

Subject:	Paper 10 Integrated Performance Management Report
Officer Contact Details:	Wiltshire CCG Communications Department Wccg.info@nhs.net
Weblink:	http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014
Further details available:	David Noyes, Director of Planning, Performance and Corporate Services

Executive Overview

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

Chairman's Announcements

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

Chairman's Announcements

Subject: Dementia in Wiltshire: The Role of Healthwatch Wiltshire

Officer

Contact 01225 434218 ~ info@healthwatchwiltshire.co.uk ~ www.healthwatchwiltshire.co.uk

Details:

Summary of announcement:

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

Monitoring dementia services

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy.

This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services. The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

The workshops will be taking place on:

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hays, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

Specialist dementia hospital care in Wiltshire

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

The public meetings will be taking place on:

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

Online version of the questionnaire: <http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>

To book a place please contact Helen West on 01225 434218 ~ helen.west@healthwatchwiltshire.co.uk ~ www.healthwatchwiltshire.co.uk

Dog Fouling signs available from Wiltshire Council – January 2015

Wiltshire Council does have generic A5 size, sticky backed, signs which are ideal to put onto lampposts or onto posts leading to footpaths. These signs are available as a limited quantity to parish and town councils however please note that if you intend to put them up in your area that complaints have been received at times that too many signs are being put up in some area.

If you want a larger size the branding department at Wiltshire Council may be able to arrange printing at a recharge or you can arrange via your own printing source to reprint- word document of the artwork available from Cllr Lay.

The advice from Rights of Way officers is:

The proposed signs could be attached to public rights of way fingerposts, where paths leave metalled roads, as these belong to the council. Should it be proposed to fix any onto signposts for the Thames Path in the Cricklade area the National Trails officers would need to be consulted / informed.

The majority of gates and stiles belong to and are the responsibility of the owner or occupier of the land, so their permission will be required.

There are other signs available from other sources such as Keep Britain Tidy Campaign however there are costs to these which are high.

Contact details for more information on the Wiltshire Council signs can be obtained from Paul Harris, Principal Highways Enforcement Officer, paul.harris@wiltshire.gov.uk



WOOTTON BASSETT SPORTS ASSOCIATION

Gerard Buxton Sports Ground, Rylands Way, Wootton Bassett, Wiltshire, SN4 8AY
Tel: 01793 853380

Relocation of Wootton Bassett Sports Association – Update to Area Board 21/01/2015

Background

Wootton Bassett Sports Association (WBSA) is in the process of relocating from the 7 acre site at Rylands Way to a 23 acre site to the north of the Malmesbury Road and opposite the Ballards Ash sports ground. The Association hosts the Town's football, tennis, cricket and road running clubs, together with social clubs/members. The current site includes a football pitch, cricket pitch, four tennis courts, and associated clubhouse with changing and social rooms. The new site when fully developed will provide for a full size and floodlit 3rd generation artificial grass pitch (AGP), 2 cricket squares, 4 football pitches of varied sizes, 8 tennis courts, together with changing room and community/social facilities within the clubhouse.

Current Status

I'm pleased to report that development work continues at the new site broadly to schedule for opening in July 2015.

The major achievements in the last two months are as follows:

1. Clubhouse - Erection of superstructure complete, and temporary roof membrane, making structure waterproof for commencement of internal works. Detail design of cellar/kitchen/bar completed, and design of the IT/AV ongoing;
2. The attenuation pond, for capture of the drainage outfall, is 80% complete;
3. Ground preparation for the artificial grass pitch, and tennis courts, is in progress;
4. Operations - Continued refinement of member clubs sports facility usage profiles. Plans developed and progressing to deliver for site opening the required Operational activities (policies, procedures, job descriptions, maintenance programs) and Business plan activities (pricing, marketing, website, sponsorship);
5. Archaeological initial report has been assessed, and potential photo display of finds in clubhouse is to be explored;
6. Site address registered, and Cabinet Office approval for change of Association name on relocation to Royal Wootton Bassett Sports Association;
7. Budget remains challenged but achievable, with all tender packages being scrutinised for value engineering and design compromise to ensure works costs are within budget.

One major current issue to flag, and that is delay in Wiltshire Council Highways approval of the highways technical drawings is putting at risk the completion of all highways works in time for the planned July opening.

Any local clubs or organisations interested in discussing the development and usage of the facilities then please contact me on the number below.

Paul Harrison
Relocation Manager (Voluntary)
Tel: 01793 855665

Wiltshire Council

Royal Wootton Bassett and Cricklade Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council has a major programme of investment in highway maintenance over the next six years which has started in 2014/15, and will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. The scheme list for 2014/15 was considered by the Area Board earlier this year, and is fixed. The work is either completed or currently underway on these sites (See **Appendix 1**). There are also road safety and Community Area Transport Group schemes being implemented (See **Appendix 2**).

A list of roads for resurfacing and treatment in 2015/16 has been prepared (See **Appendix 3**). The site list has been developed taking into account the existing condition of the roads, road safety considerations and the anticipated deterioration in condition. The Area Board is asked to review this list, and suggest any other sites, particularly for consideration for future years.

The level of funding for highway maintenance in Wiltshire is significantly above the level of funding provided by the Department of Transport, with a budget of £21 million for highway maintenance and £3 million for bridge maintenance in 2015/16. The DfT funding for roads and bridge maintenance in Wiltshire has been £12.262 million for 2014/15, and is in the region of £16.500 million for 2015/16.

The Local Highways Investment Fund 2014 -2020 represents a significant increase in investment in road maintenance in Wiltshire.

Proposals

The Area Board is requested to:

1. Note the progress made on implementing road resurfacing and safety schemes in 2014/15
2. Consider the list of proposed highway maintenance schemes in their areas for 2015/16, and agree the final list for implementation.
3. Suggest any sites for consideration for inclusion in future year's highway maintenance and resurfacing programmes.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping to identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance in agreeing a final list for 2015-16 would be appreciated as there is a significant programme of works to deliver.

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

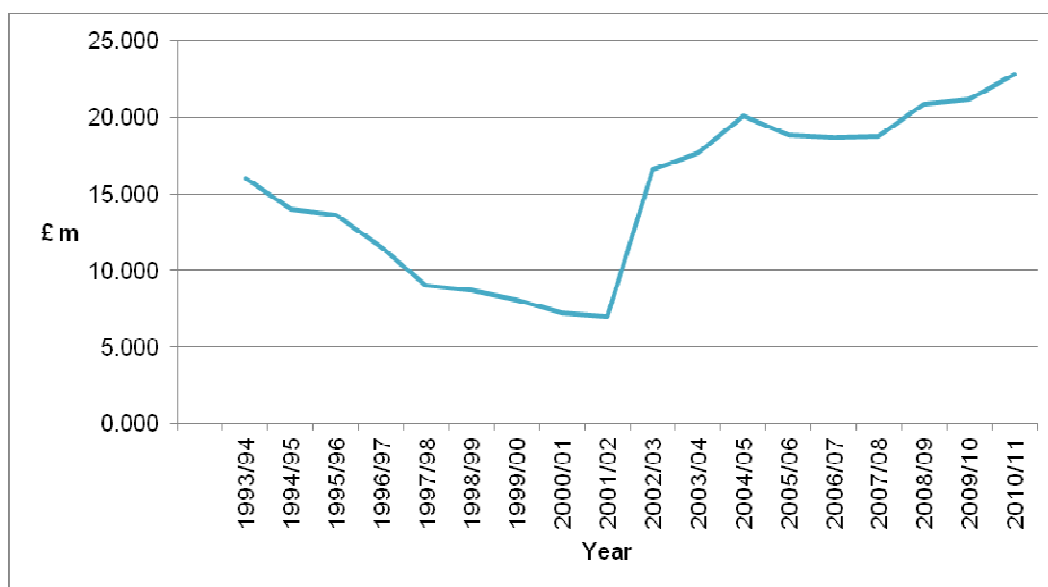
1. To advise the Area Board about progress made implementing the Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2015/16.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways declined substantially during the 1990's, and there has been under investment in roads maintenance for years. It has increased since 2000/1, with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and flooding earlier this year the road network has been badly affected.
6. Wiltshire Council has a major programme of investment in highway maintenance over the next six years, and this will see a significant improvement in the condition of the county's highway network.

Main Considerations

7. There is a substantial programme of road maintenance currently underway. The larger schemes in your area are shown in **Appendix 1**. Most of the surfacing across the county has already been completed, or is programmed for the coming months, subject to weather. The scheme list for 2014/15 is fixed and at this stage would only be changed in exceptional circumstances.
8. In a few cases schemes have had to be delayed because of public utilities work or other access difficulties, and these sites will generally be completed at the first available opportunity.
9. As well as those roads on the list of schemes circulated to Area Boards in 2014, additional sites have had to be treated because of damage caused by flooding. This additional work has been funded from additional funding provided by central government for winter damage and potholes.
10. There are ongoing programmes of local safety and Community Area Transport Group (CATG) schemes in the area, and recent larger projects are listed in **Appendix 2**.
11. The Local Highways Investment Fund 2014 – 2020 is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. It is intended to produce a long term improvement in the condition of Wiltshire's roads by applying asset management principles. Road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2015/16 in the community area as shown in **Appendix 3**.
12. In addition to the larger carriageway surfacing sites, the Council will also be repairing localised areas which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
13. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
14. It is the intention that the Area Boards will have the opportunity to help identify local priorities for treatment for future years. Any sites which the

Area Board suggest will be inspected and considered for potential inclusion in the road maintenance programme for future years.

Safeguarding Implications

5. Does not apply.

Public Health Implications

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other measures to improve road safety, such as traffic calming, speed limits, and schemes being developed by the Community Area Traffic Groups.
15. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. Urban roads in poor condition may discourage cycling as cyclists who can be adversely affected by road conditions and uneven or damaged surfaces. The investment supports the strategy to encourage cycling as set out in the Council's Local Transport Plan.
16. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
17. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

Environmental and Climate Change Considerations

18. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
19. In the longer term a more robust highway network, with roads in better condition, will require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime enables traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption can be considerable.

Equalities Impact of the Proposal

20. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
21. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

22. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
23. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

24. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
25. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

26. There is a potential risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk is being managed by using the technical data to focus the investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.

27. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve in the longer term with the increased investment.

Financial Implications

28. Routine highway maintenance such as grass cutting, gully emptying and litter picking is paid for with Revenue funding. The majority of funding for major road maintenance and highway improvements is capital funding usually provided through the Maintenance Block Capital Grant from the Department for Transport (DfT). The allocation for Wiltshire for 2014/15 is £12.262 million, and for 2015/16 is expected to be in the region of £16.4 million.
29. The importance of highways investment has been recognised within the Wiltshire Council Business Plan 2013/17 and as a result an intention to invest additional Capital budget was factored into the financial plan based on assumed future grant levels. Highway maintenance funding in Wiltshire has been increased to £21 million for the six year period to 2020, with a budget for bridge maintenance of a further £3 million annually during this period.
30. It has been estimated that an annual expenditure of around £12.575 million would be required to maintain the highway network in its existing condition for the next 15 years. Spending less than this would result in road conditions deteriorating and public satisfaction reducing.
31. The funding of £21 million for highways maintenance for six years will result in a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads

Legal Implications

32. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

Options Considered

33. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would significantly improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

Conclusions

34. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, increased expenditure above the funding levels provided by the Department of Transport is being provided for highway maintenance.
35. The current funding of £21 million for six years will provide a significant improvement to the condition of the network, improving the condition of both unclassified and classified roads. As part of the scheme the opportunity is being provided to the Area Boards to help identify local priorities for treatment.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

December 2014

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Royal Wootton Bassett and Cricklade Highways Major Maintenance 2014 – 15

Appendix 2 – Royal Wootton Bassett and Cricklade Integrated Transport Schemes 2014 – 15

Appendix 3 – Royal Wootton Bassett and Cricklade Highway Major Maintenance Sites 2015 – 2016

APPENDIX 1

Royal Wootton Bassett and Cricklade – Highways Major Maintenance Schemes 2014/15

Road	Location	Treatment	Approximate Length (m)	Completed / Programmed Date
U/C	The Green / The Street, Lydiard Millicent	Resurfacing	1,430	Completed
B4069	Chippenham Road, Lyneham	Resurfacing	880	On hold due to Network Rail diversion route
U/C	Eysey Lane	Resurfacing	990	Completed
U/C	Chelworth Industrial Estate (Braydon Lane)	Resurfacing	900	Completed
U/C	Maple Drive / Lime Kiln	Resurfacing and Footways	1,150	February 2015
U/C	Marlowe Way	Resurfacing	750	Completed
U/C	Bagbury Lane	Resurfacing	1,050	Completed
B4696	B4696 , Braydon	Retexture	140	Completed
C414	C414, Restrop Road, Restrop	Resurfacing	90	Completed

Road	Location	Treatment	Approximate Length (m)	Completed / Programmed Date
B4553	B4553 Purton	Resurfacing - approx 20m of kerbs to be replaced	370	Completed
B4553	B4553 Cricklade Road, Chelworth	Resurfacing	70	Completed

Additional Sites 2014/15

Road	Location	Treatment
U/C	Marlborough Road, Royal Wootton Bassett	Resurfacing
U/C	Stones Lane, Cricklade	Resurfacing

Royal Wootton Bassett and Cricklade - Integrated Transport Schemes 2014/15

Road	Location	Scheme Description	Completion/ Programmed date
C28	Lydiard Green	Footway	To be confirmed
C414	Hook	Traffic calming	To be confirmed
C414	Purton, High Street / Station Road	Drop kerbs	Complete
U/C	Purton, Willis Way	Zebra crossing	Complete

Royal Wootton Bassett and Cricklade - Structures Schemes

Road	Location	Scheme Description	Completion/ Programmed date
C70	Nine Elms Bridge, Lydiard Millicent	Arch repairs and strengthening in conjunction with Swindon Borough Council	Completed

Highways Major Maintenance 2015/16 – Royal Wootton Bassett & Cricklade Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
C120	Greenway	Surface Dressing	6228
C130	Primrose Hill, Tockenham	Surface Dressing	1419
U/C	Wood Street, Clyffe Pypard	Surface Dressing	2048
C76	Ravenroost Road to Queen Street crossroads	Surface Dressing	2873
U/C	Thornhill Road, Bushton	Surface Dressing	1323
U/C	Cheddington Lane, Swindon Road to Bincknoll Farm	Surface Dressing	3830
C119/C110/C15	Broadtown Road - (junction Breach Lane to junction with Pye Lane) Thornhill	Surface Dressing	5183
U/C	Chelworth Road, Cricklade	Surface Dressing	1664
C414	Cricklade Road between junction with Clardon Lane and Mopes Lane, Purton	Skid Resistance Improvements	150
C414	Cricklade Road near The Old Dairy, Purton	Skid Resistance Improvements	170

Road	Location	Recommended Treatment	Estimated Length (m)
A3102	Swindon Road, Royal Wootton Bassett	Skid Resistance Improvements	400
A3102	Hunts Mill Road, junction with Breach Lane, Royal Wootton Bassett	Skid Resistance Improvements	50
A3102	High Street, Royal Wootton Bassett	Skid Resistance Improvements	220
A3102	Swindon Road, approach to Brinknoll Roundabout, Royal Wootton Bassett	Skid Resistance Improvements	170
A3102	North of White Hill Lane to Town Centre, RWB	Surfacing	300
B4069	Chippenham Road, Lyneham	Surfacing	880
B4553	Watkins Corner	Surfacing	TBC
U/C	Church Street, Royal Wootton Bassett	Surfacing	250
U/C	Play Close, Purton	Surfacing	103
U/C	Witts Lane, Purton	Surfacing	787
U/C	Parsons Way, Royal Wootton Bassett	Surfacing	1057
U/C	Morstone Road, Royal Wootton Bassett	Surfacing	171
U/C	White Horse Road, Cricklade	Surfacing	887

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	Wednesday 21 January 2015
Title of Report	Investing in Our Community

Purpose of Report

To ask councillors to consider the following:

- To note the area board budget and funding criteria for 2014/15
- Dance Common Management Group – requests £3,800 towards a capital improvement project
- Wiltshire Wildlife Trust – requests £2,657 towards the creation of a community garden
- Cricklade Community Choir – requests £996 for the purchase of an digital piano and accessories
- Purton War Memorial and Village Centre Charity – requests £516 for the purchase of fire retardant curtains and blinds
- To note the joint application to the Dog Fouling Fund for £789 from Cricklade Town Council and Purton Parish Council
- To note that £2,800 of the previously provisionally approved funding for a youth project led by GreenSquare has been agreed
- To note the area board current budget balances.

1. Background

- 1.1. Area Boards have authority to approve funding under delegated powers. Under the Scheme of Delegation, Area Boards must adhere to the [Area Board Grants Guidance 2014/2015](#).
- 1.2. Key aspects of the 2014/15 criteria include:
 - The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
 - Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
 - Amounts of £1,001 - £5,000 will be required to find matched funding.
 - The area board will rarely award more than £5,000.
 - The area board will prioritise funding to projects relating to priorities chosen by the board according to the What Matters to You? event held in March 2014, having identified them as top areas for community and area board attention during the coming year.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. Access to the online grants application process is [here](#).
- 1.6. Funding will be considered at every area board. There are 5 funding rounds remaining during 2014/15. Deadlines for receipt of funding applications are as follows:
 - 11 June 2014 for consideration at 23 July 2014 area board meeting
 - 20 August 2014 for consideration at 24 September 2014 area board meeting
 - 22 October 2014 for consideration at 26 November 2014 area board meeting
 - 10 December 2014 for consideration at 21 January 2015 area board meeting

- 4 February 2015 for consideration at 18 March 2015 area board meeting.
- 1.7. Royal Wootton Bassett & Cricklade Area Board has been allocated a capital budget of **£47,392.98** for Community Area Grants and Digital Literacy grants, and a separate revenue budget of **£8,804.64** in 2014/15.
 - 1.8. Within the capital budget, £1,500 capital is ring-fenced for digital literacy grants of up to £500 each.
 - 1.9. Royal Wootton Bassett & Cricklade Area Board has a separate Community Area Transport Group (CATG) budget for 2014/15 of **£16,626**. The CATG will consider appropriate schemes for funding and make appropriate recommendations to the Area Board for approval.

Background documents used in the preparation of this report	Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2014/15
---	---

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2014/15 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 6 July 2011 the Royal Wootton Bassett & Cricklade Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board, to approve expenditure of up to £250 between meetings of the Area Board for the purpose of booking public meeting rooms for Area Board purposes. Any expenditure incurred under this delegation will be reported back to the Area Board at the next public meeting.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Royal Wootton Bassett & Cricklade Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8 of the funding report.

8. Applications for consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Dance Common Management Group	Capital improvement project	£3,800 capital

- 8.1.1. The application meets the Community Area Grant criteria 2014/15.
- 8.1.2. This project aims to culvert the drainage channel to enable public access to the Common, upgrade the bridle path to allow access for less able people and install bollards to prevent vehicle access, include safety fencing and an information board.
- 8.1.3. The application helps us to meet our community-led Joint Strategic Assessment priorities for this year by encouraging greater use of the natural environment with access to information about its flora (Culture); help promote of the area as a healthy lifestyle community (Health & Wellbeing); increase opportunities for individuals to participate in outdoor exercise (Leisure); and demonstrates that people are working on self-help projects in the community to help create cohesion (Our Community).
- 8.1.4. The total cost of this project is £7,600 – this grant represents 50% of the total project cost. The balance of funding comes from landowner contributions and professional and volunteer contributions in kind.

Ref	Applicant	Project proposal	Funding requested
8.2.	Wiltshire Wildlife Trust	Community garden	£2,657 capital

- 8.2.1. The application meets the Community Area Grant criteria 2014/15.
- 8.2.2. This project aims to create a community garden at Lyneham, in partnership with Lyneham Primary School and the Army Welfare Service, where local people, military and civilian, will be helped to grow and cook their own food.
- 8.2.3. The application helps us to meet our community-led Joint Strategic Assessment priorities for this year by helping to identify and address the increasing hardship of children and young people in innovative ways (Children & Young People); improving access to equipment within the local community and share low cost storage (Culture); encourage greater use of the natural environment (Culture); making the most of opportunities with the redevelopment of RAF Lyneham (Economy); promote the area as a healthy lifestyle community (Health & Well-being); and enable different sectors in the community to interact and understand

each other (Our Community).

- 8.2.4. The total cost of this project is £5,357 – this grant represents 50% of the total project cost. The balance of funding comes from the other grant applications and partner contributions.

Ref	Applicant	Project proposal	Funding requested
8.3.	Cricklade Community Choir	Digital piano and accessories	£996 capital

- 8.3.1. The application meets the Community Area Grant criteria 2014/15.
- 8.3.2. This project aims to address the problem the choir face when asked to perform at a venue with no piano.
- 8.3.3. The application helps us to meet our community-led Joint Strategic Assessment priorities for this year by helping sustainability by growing own participants and audiences (Culture); increase participation across all sectors of the community (Leisure); and enable different sectors in the community to interact and understand each other (Our Community).
- 8.3.4. This total project cost for this application falls below the £1,000 and therefore it does not require match funding.

Ref	Applicant	Project proposal	Funding requested
8.4.	Purton War Memorial and Village Centre Charity	Fire retardant curtains and blinds	£516 capital

- 8.4.1. The application meets the Community Area Grant criteria 2014/15.
- 8.4.2. This project aims to supply flame-retardant, fully-lined, curtains for the main hall and washable, flame retardant, vertical blinds for the male and female changing rooms and bathrooms.
- 8.4.3. The application helps us to meet our community-led Joint Strategic Assessment priorities for this year by improving community space, encourages people to work on self-help projects in the community to create cohesion and enables different sectors in the community to interact and understand each other (Culture).
- 8.4.4. The total project cost for this application falls below £1,000 and therefore it does not require match funding.

9. Joint application to the Dog Fouling Fund - £789

- 9.1.1. Cricklade Town Council and Purton Parish Council have joined forces to deliver an educative programme to reduce dog-fouling in their areas.
- 9.1.2. The programme will cost £449 in Cricklade and £340 in Purton – see appendix 2 for a breakdown of the costs.
- 9.1.3. The application meets the criteria set out in the Dog Fouling Task Group's final

report considered at the Area Board meeting held on 24 September 2014.

9.1.4. The joint campaign will run from 7 - 14 February 2015 and includes:

- making up packs for school children
- holding a short story competition for both adults and children
- holding awareness session in the High Street including dog warden leaflets, health hazard leaflets and bags
- visit from the Dog Trust dog chipping service
- posters around the towns, highlighting dog fouling using spray paint,
- articles in local magazine and local media

10. Positive Leisure Activities for Youth

GreenSquare had agreed the Royal Wootton Bassett & Cricklade Local Youth Network's bid to them for £2,800 funding towards the youth project outlined at the last meeting.

11. Inter-meeting spend

No inter-meeting spend was made between the November and January meetings.

12. Area Board Budget Balances

If grants are awarded in accordance with this report, the area board will have the following balances remaining:

Community Area Grants, Digital Literacy - Capital	£27,801.98
Revenue	£8,591.64
Community Area Transport Group	£3,300 approx
Positive Activities for Youth	£16,578 plus a local fund tbc
Dog Fouling Fund	£1,171

Appendices	Appendix 1 – individual grant applications and supporting details Appendix 2 – Dog Fouling Campaign costs Appendix 3 – Dog Fouling Campaign poster
-------------------	--

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Julia Densham Community Area Manager Tel: 01249 706496 Mobile: 07766 603962 E-mail: julia.densham@wiltshire.gov.uk
----------------------	--

Grant Applications for Royal Wootton Bassett & Cricklade on 21/01/2015

ID	Grant Type	Project Title	Applicant	Amount Required
998	Community Area Grant	Purton Bowls Pavilion new curtains and blinds	Purton War Memorial and Village Centre Charity	£516
1031	Community Area Grant	Cricklade Community Choir digital piano and accessories	Cricklade Community Choir	£996
1055	Community Area Grant	Food Champions - Forces For Food	Wiltshire Wildlife Trust	£2657
1060	Community Area Grant	Dance Common Capital Improvement Project	Dance Common Management Group	£3800

ID	Grant Type	Project Title	Applicant	Amount Required
998	Community Area Grant	Purton Bowls Pavilion new curtains and blinds	Purton War Memorial and Village Centre Charity	£516

Submitted: 06/11/2014 16:40:10

ID: 998

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purton Bowls Pavilion new curtains and blinds

6. Project summary:

New fully lined curtains (flame retardant) for the main hall and washable (flame retardant) vertical blinds for the male and female changing rooms and bathrooms

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Purton

8. What is the Post Code of where the project is taking place?

SN5 4DT

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£54953.00

Total Expenditure:

£43539.00

Surplus/Deficit for the year:

£11414.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£20370.00

Why can't you fund this project from your reserves:

We are required to maintain a significant level of reserves in order to maintain the building for the community.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£516		
Total required from Area Board		£516		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Curtains	152			
Carriage	13			
Vertical blinds	351			
Total	£516			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Charity maintains the pavilion as a facility in the village of Purton for recreation and other leisure-time occupation. The pavilion is licensed to Purton Bowls Club for the bowling season during which time rinks are available for non members to use. Out of season the building is hired out to the community for various private functions, children's parties, corporate training sessions, social gatherings and as a small meeting venue.

14. How will you monitor this?

1. The annual licence agreement with Purton Bowls Club covers their use during bowling season whereby the Club promotes the sport of bowling in Purton. Rinks are available for public hire throughout the bowling season. 2. Signed hiring agreements for all out of season events and leisure time activities

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Charity's reserves.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1031	Community Area Grant	Cricklade Community Choir digital piano and accessories	Cricklade Community Choir	£996
------	----------------------	---	---------------------------	------

Submitted: 21/11/2014 13:06:52

ID: 1031

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Cricklade Community Choir digital piano and accessories

6. Project summary:

The Choir was established four years ago and currently has a membership of 55 ranging from teenagers to retired people. As the Choir's membership and repertoire has grown it is being

asked to perform at a variety of venues which have no piano - or a piano which is out of tune which isn't very useful! If the choir had a digital piano it could honour more requests to sing including outdoor events. (In addition to the piano we would require an amplifier, stand, cables etc. which the choir plan to raise money for). The choir's weekly membership fees are moderate so as not to deter young people and older people on fixed incomes.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Cricklade and Latton

8. What is the Post Code of where the project is taking place?

SN6

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Other

If Other (please specify)

Inter generational activity to support community events

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£4234.39

Total Expenditure:

£3901.25

Surplus/Deficit for the year:

£333.14

Free reserves currently held:

(money not committed to other projects/operating costs)

£880.00

Why can't you fund this project from your reserves:

Limited reserves. Current bank balance (above) is inflated due to tickets sales for two Christmas concerts, before costs. Our weekly memberships fees are a reasonable Â£1.50 a session so as not to deter young and older people from the opportunity of joining the choir.

Our fees plus any profit from concerts help to pay for music [very expensive], legal photo copying, subsidise uniforms and the cost of hiring the rehearsal venues prevents the accumulation of significant reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£996		
Total required from Area Board		£996		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Digital piano	882			
Bag	89			
Stand for piano	25			
Total	£996			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Under the Area Plan section on Recreation, Culture and Leisure and the 'Concerns and Priorities' there was identified a need to address the 'Lack of arts and cultural activities'. Therefore the Plan proposes: 'encourage and support arts and cultural activities in towns and parishes'. Organisations and events requesting our involvement will hopefully benefit. With continued experience members will develop their singing skills and some may find their ability could enable them to move onto choirs that have auditions and higher levels of performance and regularly enter national and international choir competitions. Our starter choir could therefore be considered a non threatening opportunity to enable individuals to progress and develop their interest that may enrich their lives. Clearly the choir members who have no urge to sing in prestige choirs and wish to remain in our choir to experience just the joy of singing and companionship will benefit from the new equipment that will aid their performance and the opportunity to perform in new situations/venues.

14. How will you monitor this?

The Project will be monitored and progress identified by a) the increased number of opportunities that the choir has performed at. b) the increased venues and occasions that the choir has performed at that it was hitherto unable to respond to due to not having the equipment applied for. c) It is to be hoped the audiences and events/occasions within the Area Board Area will benefit from enjoyment from listening to the choir and the choir will give added value to events/occasions when particular charities and local organisations are trying to

raise their profile or raise funds for their particular cause. d) monitor the number of choir members who aspire to move onto more established competitive choirs to further their interest in choral work.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If our application is successful we will be able to perform at more functions/events and will be able to raise increased funds for the choir which will enable us to purchase replacement and further equipment from our own funds

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1055	Community Area Grant	Food Champions - Forces For Food	Wiltshire Wildlife Trust	£2657
------	----------------------	----------------------------------	--------------------------	-------

Submitted: 05/12/2014 16:01:30

ID: 1055

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Food Champions - Forces For Food

6. Project summary:

To create a community garden at Lyneham, in partnership with Lyneham Primary School and the Army Welfare Service, where we will help local people, military and civilian, to grow and cook their own food. As well as encouraging people to lead more healthy lifestyles (through being outdoors and exercising, healthy eating and cooking and connecting with nature) we will promote civilian/military integration and increase community cohesion in an area experiencing great change.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN15 4PZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Economy, enterprise and jobs

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

03/2014

Total Income:

£3564041.00

Total Expenditure:

£3491373.00

Surplus/Deficit for the year:

£72668.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1796300.00

Why can't you fund this project from your reserves:

It is the Wiltshire Wildlife Trust's policy to keep 6 months' worth of expenditure as its reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5357		
Total required from Area Board		£2657		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Polytunnel	587	Army Welfare Service	yes	2600
Shed/toolstore	350	Lyneham Primary School (contribution in kind)	yes	100
Rainwater harvesting system	270			
Equipment e.g. tools, PPE etc.	318			
Construction of raised beds	966			
Materials costs e.g. fencing, trees, stakes.	765			

Screened topsoil	501	
Paths inc. woodchip and underlay	800	
Compost bins	200	
Benches	600	
Total	£5357	£2700

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Chippenham
 Corsham
 Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local military and civilian families will benefit from spending time together over the year. At the start of the project they will be working together to create a community garden and then to grow food. This will benefit individuals by getting them outdoors and exercising, and by helping them to connect with Nature and thereby helping to improve their health and well-being. They will also be learning how to use the food they have grown to cook healthy meals. This will benefit them by encouraging them to eat healthily as well as promoting local food. Cooking and sharing food together as a group, creates a relaxed and social environment that has proved conducive to people sharing information and problems. We will work alongside the Army Welfare Service, with existing community groups such as Brownies, Mums & Tots and youth groups and also create new social groups through gardening clubs and running cooking sessions. We will aim to work with, and develop, groups with a 50:50, military/civilian mix in order to achieve our aim of promoting military/civilian integration. Through developing the garden and learning to grow and cook food together over a year, local military and civilian people can gain a better understanding of each other and the project will thereby promote military/civilian integration and community cohesion. Through learning how to grow and cook their own food, we will be encouraging local people to lead more sustainable lives and reduce their impact on the environment. This project will therefore help the council to address the following issues identified in the JSA for Royal Wootton Bassett & Cricklade Community Area: The Environment (protecting wildlife and natural habitats; maximising the economic and social benefits of green space; making better use of land and natural resources; responding to climate change); Health and Wellbeing (healthy lifestyles); Children and Young People (health of children and young people); Leisure (increasing levels of participation; volunteering; improving the health of children and young people; maintaining and improving the range of quality of formal and informal outdoor recreation; and improving the health and wellbeing of local residents); Your Community (How well the community is getting involved and influencing what happens around them); Culture (Groups and events).

14. How will you monitor this?

The project will be monitored by an initial questionnaire, which will form part of a consultation process to identify the needs and interests of the local community. Activity forms completed after each session will record attendance and military/civilian mix and an end of project questionnaire and interviews will be utilised to record feedback and changes in attitudes, skills, health and well-being.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through engagement with the project and ownership of the garden by pupils, parents and local people, developed over the period of the project, it is hoped that the various community groups involved with the garden will establish a committee to oversee the running of the community garden after the project has finished. As the garden will be situated at Lyneham Primary School, members of the school Staff and Army Welfare Service workers, will be provided with the skills and knowledge necessary for them to encourage, support, enthuse and inspire the local community groups using the garden. The garden will also link up with the 5 community gardens that have been created this year at military camps in the south of the County, as well as will other community gardens, and the local food network, throughout Swindon and Wiltshire. Any excess produce can be sold or made into chutney, jams etc. (as we have done this year), as well as seeds harvested through the year (as we have done this year), in order to purchase more seeds, tools etc. for future years.

16. Is there anything else you think we should know about the project?

The development of a community garden at Lyneham will form part of a larger project to develop a network of 4 community gardens at military camps across the north of Wiltshire. The aims of the project will be the same at each of the sites, to help local people to grow and cook their own food whilst providing an outdoor communal area for local people to meet. The community gardens will link up to the network of military community gardens in the South of the county as well as the other community gardens that we have been helping to build throughout Swindon and Wiltshire. The overall project will cost Â£72,224.50.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1060	Community Area Grant	Dance Common Capital Improvement Project	Dance Common Management Group	£3800
------	----------------------	--	-------------------------------	-------

Submitted: 08/12/2014 15:11:37

ID: 1060

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Dance Common Capital Improvement Project

6. Project summary:

Culverting of drainage channel to enable public access to Common, upgrading bridle path to allow access for less able people, installing bollards to prevent vehicle access, safety fencing, and installing information board.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Cricklade and Latton

8. What is the Post Code of where the project is taking place?

SN6 6HT

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

Retaining habitata of existing flora and fauna

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost	£7600		
Total required from Area Board	£3800		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £

Culvert drainage channel	850		
Upgrading bridle path	1450	Donation local landowner	1200
Bollards	650		
Fencing	300		
Information board & signs	1750		
Labour professional	1400	Free services	1400
Labour voluntary	1200	Voluntary hours 60 total	1200
Total	£7600		£3800

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The community of Cricklade, all tourists (economic benefit). Protection of existing habitat for future generations, encouraging health and wellbeing by outdoor activities.

14. How will you monitor this?

The management committee will continue to carry out the necessary maintenance to ensure the public can continue to gain access to and use the Common. Note the land is Registered Common land with no registered owner. Advice has been given by the Environment Agency and Wiltshire Wildlife Trust on the best way to protect the Common and encourage visitors, and have provided input into the long term Management Plan.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the capital projects are complete, the management committee will continue to maintain the Common with voluntary labour.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Cricklade and Purton Dog Fouling Campaign 7 - 14 February 2015 Funding Request to C& RWB Area Board

Cricklade Costs

Activity	Requirement	Cost
Photocopying to include: Campaign poster Dangers leaflet School Packs Short story leaflet Children's quiz Dog Warden leaflet	School and others 2,000 x 5 documents = paper = £60 and 11,000 copies @ 0.0105 = £115.50	£176.00
Chronicle Article		£25.00
Spray cans Stencils	4 spray cans 2 small stencils 1 large stencil	£64.00 £ 8.00 £ 6.00
Story competition prizes - adults & children	2 x 1 st £30, 2 x 2 nd £20, 2 x 3 rd £10	£120.00
School and Library	Displays and materials	£20.00
Posters, Boards and laminating of signs	Plywood £10.00 Stakes £10.00 Printing & Laminating Signs	£10.00 £10.00 £10.00
Dog Trust leaflets and dog bags Micro Chipping	The Dog Trust The Dog Trust	Donated Donated
	TOTAL	£449.00

Purton Costs

Activity	Requirement	Cost
Photocopying to include: Campaign poster Dangers leaflet School Packs Short story leaflet Children's quiz Dog Warden leaflet	1200 pupils and 300 others 1,500 x 5 documents = paper = £50 and 7,500 copies @ 0.0105 = £80	£130.00
Spray cans Stencils	Spray cans 2 small Stencils	£32.00 £ 8.00
Story competition prizes - adults & children	2 x 1 st £30, 2 x 2 nd £20, 2 x 3 rd £10	£120.00
Schools and Library	Displays and materials	£20.00
Posters, Boards and laminating of signs	Plywood £10.00 Stakes £10.00 Printing & Laminating Signs	£10.00 £10.00 £10.00
Dog Trust leaflets and dog bags Micro Chipping	The Dog Trust The Dog Trust	Donated Donated
	TOTAL	£340.00

Cricklade and Purton Dog Awareness Campaign

(supported by the Royal Wootton Bassett & Cricklade Area Board)

Campaign week 7th-14th February 2015

Please clean up after your dog: Bag it and bin it



Not clearing up after your dog can pose serious threats to peoples' health.

The Wiltshire Council Dog Wardens can help with advice, stray dogs, dog fouling and penalties, and dog identification.

Telephone 01225 770570

The Dog Trust is carrying out FREE dog microchipping between 11am and 3pm in Cricklade High Street on Saturday 7th February and in Village Hall Car Park in Purton on Saturday 14th February

Children and adults can enter a short story competition for a chance to win prizes up to £30. Details on the Council websites:

Cricklade www.crickladetowncouncil.gov.uk

Purton www.purtonparishcouncil.gov.uk



Cricklade Community Campus

Area Board Update 21st January 2015

After the full update given at 26th November 2014 Area Board Meeting, following our pre-planning consultation, there has been a short lull over Christmas and New Year whilst the Planning preparation work was being completed by Wiltshire Council Projects Group.

It is expected that the Planning submission will be finalised and put forward by the end of January and this process will run in tandem with the tender exercise.

The next meeting of the Cricklade Shadow Community Operations Board will take place 28th January 2015 where the project plan and future strands of work will be discussed.

A further public information update/bulletin will be produced after the above meeting to keep up the momentum on the project and to thank the local community for all their involvement and high level of support.

Update 12th January 2105
Cricklade SCOB

